INSTRUCTIONS FOR COMPLETING THE QUESTIONNAIRE AND APPLICATION FOR MEMBERSHIP ON THE PANEL OF PRIVATE ATTORNEYS UNDER THE CRIMINAL JUSTICE ACT PLAN FOR THE UNITED STATES DISTRICT COURT FOR THE CENTRAL DISTRICT OF ILLINOIS

1. Please complete all sections of the form.

2. The preferred method of submission for completed forms is via E-mail. To do so, please complete the form, save it, and e-mail it as an attachment to Thomas_Patton@fd.org. Alternatively, you can submit your form by mail by printing your completed form and mailing it to: Thomas W. Patton, Federal Public Defender, 401 Main St., Ste 1500, Peoria, IL 61602.

3. The membership of the panel will be reviewed by the Panel Selection Committee and Divisional sub-Panel Selection Committees annually. The minimum annual requirements for retention on any panel are: (1) subscription to the Federal Public Defender Listserv and (2) attendance at least one CLE program directed at federal criminal defense within 12-months of appointment to the panel. Attorneys on the panel will be required to annually certify satisfaction of these minimum requirements to remain on the panel.

4. If you have any questions about the completion of this form, please contact Federal Public Defender Thomas W. Patton at Thomas_Patton@fd.org or (309) 671-7891.

QUESTIONNAIRE AND APPLICATION FOR MEMBERSHIP ON THE PANEL OF PRIVATE ATTORNEYS UNDER THE CRIMINAL JUSTICE ACT PLAN FOR THE UNITED STATES DISTRICT COURT FOR THE CENTRAL DISTRICT OF ILLINOIS

This questionnaire and application is to be completed by attorneys who wish to apply to the Court to represent eligible criminal defendants under the provisions of the Criminal Justice Act Plan adopted by the United States District Court for the Central District of Illinois. Completed applications can be submitted by e-mail to **Thomas_Patton@fd.org**. Any questions, please contact Thomas W. Patton, Federal Public Defender, at (309) 671-7891.

1. FULL NAME:	**STATE BAR NUMBER:**
2. OFFICE ADDRESS (Including name of law firm):	**3. HOME ADDRESS:**
Office Telephone:	**Home Telephone:**
Fax Number:	**E-mail:**

4. EDUCATION: Name and Address of Law School

Date of Graduation and Degree Received:

5. BAR ADMISSIONS -- Admitted to Practice In:

Supreme Court of Illinois	☐	Date Admitted: _____
United States District Court, Central District of Illinois	☐	Date Admitted: _____
United States Court of Appeals for the Seventh Circuit	☐	Date Admitted: _____
United States Supreme Court	☐	Date Admitted: _____

Bar Admission in other Jurisdictions. Please list each court with admission date:

6. DISCIPLINARY ACTIONS

(a) Have you ever been the subject of a disciplinary action by any court? ☐ Yes ☐ No

(b) Are you the subject of any pending disciplinary proceeding? ☐ Yes ☐ No

If yes, please explain in detail the circumstances of any disciplinary action(s) in which you were charged, and the results. With respect to any pending disciplinary charge(s), please describe the procedural posture of the pending proceeding(s) and the anticipated date of its disposition. Attach a separate sheet if necessary.

7. PRACTICE BACKGROUND

(a) Have you ever been employed as a full-time prosecutor, public defender, or law clerk to a judge or justice?

☐ Yes ☐ No

If yes, please describe the position, the name of your employer, and the dates of employment. Attach a separate sheet if necessary.

(b) Have you ever been appointed by this Court to represent an eligible criminal defendant pursuant to the Criminal Justice Act? ☐ Yes ☐ No Number of times:

The United States Court of Appeals for the Seventh Circuit? ☐ Yes ☐ No Number of times:

Any Other Courts? ☐ Yes ☐ No Number of times:

If yes, please identify the Court and list the approximate year(s) of your appointment(s). Attach a separate sheet if necessary.

(c) Please describe any continuing legal education experience you may have had, either as a lecturer or participant in criminal or trial advocacy programs and/or federal criminal defense programs within the past five years. Attach a separate sheet if necessary.

8. TRIAL EXPERIENCE

(a) Approximately how many felony cases have you tried to verdict in:

United States District Court, Central District of Illinois _____

Illinois Circuit Court _____

Other Courts _____

(b) Approximately how many pleas and sentencings have you handled in:

United States District Court, Central District of Illinois _____

Illinois Circuit Court _____

Other Courts _____

(c) Approximately how many civil cases have you tried to verdict in:

United States District Court, Central District of Illinois _____

Illinois Circuit Court _____

Other Courts _____

(d) Have you had trial experience in a state or federal death penalty case? ☐ Yes ☐ No

If yes, please describe each of the death penalty cases in which you have had trial experience. In addition, please describe any appellate experience you may have had in state or federal death penalty cases, including post conviction relief or habeas corpus proceedings. Attach a separate sheet if necessary.

9. SPECIAL QUALIFICATIONS

Please indicate whether you have any special qualifications, such as fluency in a foreign language or expertise in a specialized area of law, e.g., immigration, which you believe the Panel Selection Committee should be aware of in reviewing your application. Attach a separate sheet if necessary.

10. LEGAL REFERENCES

Please list no more than five local judges and attorneys familiar with your legal skills. For each reference, list a phone number.

11. DECLARATIONS

(a) I understand that if I am appointed to represent a criminal defendant in any case before the United States District Court for the Central District of Illinois pursuant to its Criminal Justice Act Plan, the appointment will continue through any appeal that may be taken to the United States Court of Appeals for the Seventh Circuit and to the United States Supreme Court, and any Rule 35 Motion for Reduction of Sentence which may be appropriate following the conclusion of the appeals, as well as any related proceedings that may result from the appellate process, unless relieved from the appointment by Order of Court. ☐ Yes

(b) I have read and am familiar with the Federal Rules of Criminal Procedure, the Federal Rules of Evidence, the Rules of the United States District Court for the Central District of Illinois, the Code of Professional Responsibility as adopted by the State of Illinois, and the *United States Sentencing Guidelines Manual* (November 1, 2011 Edition). ☐ Yes

(c) I am willing to accept between two to four CJA appointments annually, and I will only decline a CJA appointment due to a conflict of interest or extraordinary circumstances. ☐ Yes

(d) I understand that to remain on the Panel, I must subscribe to the Federal Defender Listserv and annually attend at least one CLE program focused on federal criminal defense practice. I will be required to annually certify that I have met these requirements. ☐ Yes

12. OTHER INFORMATION

Please provide any additional information you believe the Panel Selection Committee should consider when reviewing your application. Attach a separate sheet if necessary.

13. EXTENT OF REPRESENTATION

(a) I am willing to represent litigants under the Criminal Justice Act on appeal in cases in which I have not been appointed as counsel before the District Court. ☐ Yes ☐ No

(b) I am willing to represent petitioners (other than those sentenced to death) who sue under 28 U.S.C. Sections 2254 or 2255 for habeas corpus relief. ☐ Yes ☐ No

(c) I am willing to represent litigants in death penalty cases, I meet the requirements set forth at Section VI.B. of the CJA Plan for the Central District of Illinois. ☐ Yes ☐ No

(d) Do you have a preference as to which Division you wish to serve in as a member of the CJA Panel? ☐ Yes ☐ No

If yes, please indicate your Division preference:

☐ Rock Island ☐ Peoria ☐ Springfield ☐ Urbana

14. APPLICANT DECLARATION

I have reviewed the current Criminal Justice Act Plan adopted by the United States District Court for the Central District of Illinois and agree to be bound by its terms and conditions. I declare under penalty of perjury that the forgoing answers and statements are true and correct.

Executed On: _____ _____

(Date) Signature of Applicant (for E-Mail submission please use s/Name)

FOR SELECTION COMMITTEE USE ONLY:

Accepted for Panel ☐ Accepted for Conflict Panel ☐ Accepted for Training Panel ☐ Accepted for Capital Panel ☐

Division Assignment: ☐ Rock Island ☐ Peoria ☐ Springfield ☐ Urbana Applicant Rejected ☐

Date of Committee Review _____

Comments:

Print Form